

MINUTES OF THE MEETING OF BOARD OF DIRECTORS
SOUTHERN PLATTE FIRE PROTECTION DISTRICT

November 28, 2007

The meeting of the Board of Directors of Southern Platte Fire Protection District was held Wednesday, November 28, 2007 at Station #4, 8795 NW N Highway, Kansas City, Missouri.

Director Nelson Hopper, acting as President called the meeting to order at 9:30 a.m. Present at the meeting were Directors Nelson Hopper, Gary Judd and Michael Newburger. Also present was Fire Chief Richard Carrizzo and Jonathon Messick.

Minutes of the October 17, 2007 meeting that had been previously e-mailed to the Directors were accepted upon motion made, seconded and passed unanimously.

The Treasurer's report, prepared by Adrienne Renton, for the month of October was passed out at the meeting. The Treasurer's report was accepted upon motion made, seconded and passed unanimously. Chief Carrizzo presented an updated "laddered investment plan" on behalf of UMB. After discussion a motion was made to adopt the "laddered plan" for the cash assets in government investments, as outlined and authorize Chief Carrizzo to execute the plan, motion was seconded and passed unanimously.

The following Old Business was brought before the meeting:

1. Legal Issues: Chief Carrizzo presented mutual aid contracts from Forestry Division of Missouri Department of Conservation. These are updated forms that had been signed before. Chief Carrizzo recommended continuing the agreement with the Forestry Division. Motion was made, seconded and passed unanimously to authorize Chief Carrizzo to enter into agreement with Forestry Division of Missouri Conservation Department.
2. Weatherby Lake: Chief Carrizzo advised that he has not received the signed contract back from Weatherby Lake Fire Protection District as of yet.
3. Houston Lake: Chief Carrizzo advised that he has been in contact with the Mayor of Houston Lake and has not received the signed contract as of yet. He also advised that he was meeting with the Director of Public Safety of Riverside to come up with a compromise to Houston Lake's financial situation.

4. Station #3 Expansion Project: Nothing to report.
5. Apparatus Update: Chief Carrizzo reported the following:

All apparatus have been pump tested and DOT inspected.
The F 450 is scheduled to arrive the first of December.

Tanker 24 (0601) Pierce

This truck has been serviced and is back in service at station four.

Tanker 23 (0402) Seagraves

We have had some electrical issues with the dump chutes and other Fire related components of the chassis. Conrad Fire is working with Seagraves in Canada to solve the problems. The new valve for the rear fill has arrived and will be installed by Conrad Fire.

Top Kick Pumper 22 (9201)

This truck has been serviced. We had to make some major plumbing repairs to the main pump manifold. This is a recurring issue of the manifold rusting.

Sutphen Ladder (9901).

Conrad Fire has repaired the stabilizer latch on the outriggers. The unit was out of service this past period due to problems with the upper power and bucket power units.

Quantum 21 (0002)

Conrad Fire installed all of the parts that were found to be defective during the DOT inspection. This truck was involved in an accident on 11-13-2007. A-shift was working an accident on 9 Highway in front of Park University and the truck was struck in the left rear by a young man driving a Saturn vehicle. No one was injured. A representative from Geico Insurance came by to estimate the damage the same day. DC Fiser contacted Midway Body shop to get an estimate for repair. Midway stated they could get the truck in for repair immediately. The unit is out of service until it is returned to the District. Our Insurance Company was contacted.

Car 25 (0301)

The loss of power issue has been resolved. Roberts Auto has been awarded the bid for full size SUV for the 2008 year.

Boat 23

This boat is out of service for water rescue until further notice. No further news on the Fire Act Grant for the Regional boats

The following New Business was brought to the meeting:

1. Chief's Reports:

Chief Carrizzo reported:

a. The SPTC training schedule was reviewed:

Tower Events:

- Leawood Fire Department, October 1, 2 and 4, 2007
- SPFPD C-Shift; Live Burn (Night Drill) October 24th
- Merriam Fire Department, October 23, 25 and 31st
- Gladstone Public Safety, November 15, 2007
- A-Shift; Live Burn (Night Drill) November 7th
- B-Shift; Live Burn (Night Drill) November 8th

b. Certificates Earned:

- Target Safety Emergency Response to Terrorism (MOD #3): Alvarado, Askren, Bild, Cole, Craig, Denney, Dinneen, Ekis, Fox, Gates, Hershberger, Jackson, Johnson, Kidwell, Little, Main, Mains, Mandacina, McCammon, Messick, Minard, Minton, Nell, Peoples, Pool, Richardson, Sifers, Stone, Stubbs, Stubler, Veit, White and Whitney
- Target Safety Emergency Response to Terrorism (MOD #4): Alvarado, Askren, Bild, Craig, Denney, Dinneen, Ekis, Fox, Gates, Hershberger, Jackson, Johnson, Kidwell, Little, Main, Mains, Mandacina, McCammon, Messick, Minard, Minton, Nell, Peoples, Pool, Richardson, Sifers, Stone, Stubbs, Stubler, Veit, White and Whitney
- Target Safety Health & Wellness: Askren, Bild, Cole, Craig, Dinneen, Ekis, Fox, Gates, Hershberger, Jackson, Johnson, Kidwell, Little, Main, Mains, Mandacina, McCammon, Messick, Minard, Minton, Nell, Peoples, Pool, Richardson, Sifers, Stone, Stubbs, Stubler, Veit, White and Whitney
- Target Safety Workplace Stress: Alvarado, Askren, Bild, Craig, Denney, Dinneen, Ekis, Fox, Gates, Hershberger, Jackson, Johnson, Kidwell, Little, Main, Mains, Mandacina, McCammon, Messick, Minard, Minton, Nell, Peoples, Pool, Richardson, Sifers, Stone, Stubbs, Stubler, Veit, White and Whitney
- Instructor I: FF Mains, Bild, Stone, Kidwell, Whitney, Gates, Sifers, Graig and Fox

c. Other Training Events:

- Water Rescue, October 1st

- o Regional Hazardous Materials Drill, October 11th

- d. Five different certificates/certifications were earned by thirty-three employees during October.

Seventy-five different certificates/certifications were earned by fifty-four different employees during this year.

- e. DC Callahan participated in a promotional process for Kearney Fire and Rescue.

- f. Injuries:
 - i. FF McCammon, hand injury from a strike object, no loss of duty.
 - ii. FF Mandacina has returned from a non-duty injury.

- g. It was advised that the District did receive its annual usage report for the EAP. EAP advised that this was good usage of the program.

- h. Street Sign Program completed 9 (YTD = 94) signs in October.

Smoke detectors given away were 0 (YTD = 17) signs in October.

Batteries for smoke detectors given away were 0 (YTD = 23) in October.

- i. Accord Roofing is scheduled to repair Station #1's roof the beginning of December. This is through the FireRescue GPO bid process, with prevailing wages.

- j. The quarterly Safety Punch list at Station #4 and the SPTC Tower is being worked on for re-inspection.

- k. GMK worked with the mechanical engineer to work out a fix for the sweating pipes and has a plan to fix the freezing pipes in the women's locker room at Station #4.

- l. Due to heat issues in the data/computer room, we will be meeting with GMK's engineer and architect to discuss options into the situation.

Motion was made to accept the Chief's Report, seconded and passed unanimously.

2. Union Report:

Chief Carrizzo and Captain Messick presented the Local's approved contract to the Board of Directors. They advised that they would review it prior to December's meeting.

Captain Messick also advised that the Steering Committee members would be changing, so each shift had representation in 2008. Partnership lunches were happening this week. From all of the feedback thus far, the employees wanted to thank the Board for the 2008 raises and retirement contributions, along with all of the other benefits that the District is still able to fund; thank you so much, it is greatly appreciated.

At approximately 10:40 a.m. the Board closed the meeting to go into Executive Session to discuss a personnel issue.

At 11:50 a.m. the Executive Session closed and the meeting was opened to the public.

While in Executive Session, the Board of Directors motioned and approved to authorize a retirement performance incentive for Chief Richard Carrizzo.

Next meeting is scheduled for December 12, 2007 at 10:00 a.m.

There being no further business to come before the Board, meeting was adjourned at 11:55 a.m.

Respectively submitted,

Richard R. Carrizzo
Fire Chief