

MINUTES OF THE MEETING OF BOARD OF DIRECTORS
SOUTHERN PLATTE FIRE PROTECTION DISTRICT

October 10, 2007

The meeting of the Board of Directors of Southern Platte Fire Protection District was held Wednesday, October 10, 2007 at Station #4, 8795 NW N Highway, Kansas City, Missouri.

Director Nelson Hopper, acting as President called the meeting to order at 10:00 a.m. Present at the meeting were Directors Nelson Hopper and Michael Newburger. Also present was Fire Chief Richard Carrizzo.

Minutes of the August 29, 2007 meeting that had been previously e-mailed to the Directors were accepted upon motion made, seconded and passed unanimously.

The Treasurer's report, prepared by Adrienne Renton, for the month of August and September were passed out at the meeting. The Treasurer's reports were accepted upon motion made, seconded and passed unanimously.

The following Old Business was brought before the meeting:

1. Legal Issues: Chief Carrizzo advised Attorney Greene should be hearing from Riverside's Attorney regarding the annexation documentation. City of Riverside stated that they were to appear before the Circuit Court at the end of November, in order to finalize the process of annexation.
2. Weatherby Lake: Chief Carrizzo presented the Board with the 2008-2012 contract for services to Weatherby Lake Fire Protection District.

Motion was made, seconded and passed unanimously to enter into a contract with Weatherby Lake Fire Protection District, in order to provide full services to Weatherby Lake Fire Protection District and have Chief Carrizzo present the contract to Weatherby Lake Fire Protection District's Board of Directors.

3. Houston Lake: Chief Carrizzo presented the Board with the 2008-2012 contract for services to City of Houston Lake.

Motion was made, seconded and passed unanimously to enter into a contract with City of Houston Lake, in order to provide full services to the City of Houston Lake and have Chief Carrizzo present the contract to the Mayor of Houston Lake.

4. LOSAP: Chief Carrizzo advised that the District's Length of Service Awards Program was over funded by \$12,463.00. A request has been made to VFIS to withdraw the excess contribution and return it in full to Southern Platte. Chief Carrizzo advised of the other options, having the program partially funded this next year or increasing benefits (which was cost prohibitive in the future) that were available to the District and advised that in the long run this was the most cost effective option.
5. Station #3 Expansion Project: Chief Carrizzo has been working with HGK Construction Management, Inc., Raytown, MO and the National in order to finalize all possible construction issues with the expanded 45 Highway Project.
6. Apparatus Update: Chief Carrizzo reported the following:

All apparatus were in service. During mid-September each of the apparatus went in for maintenance and pump checks.

Tanker 24 (0601) Pierce

We had one response this period and used 250 gallons of foam concentrate. KCFD is replacing the foam but there have been some bureaucratic delays however, a solution has been found so we won't have delays replenishing foam in the future.

Tanker 23 (0402) Seagraves

We have had some electrical issues with the dump chutes and other fire related components. This truck went to Conrad Fire for service this week - they will be working with Seagraves in Canada to resolve the issues.

Pierce Dash / Reserve / (9603)

This truck went in for semi-annual service and DOT inspection, everything was OK with the brakes and the truck overall. We have had a few problems with the tail light assemblies corroding and we have ordered new assemblies to replace them. Conrad will install them when they come in.

Quantum 24 (0001)

This vehicle has gone in for DOT pump test and semi-annual service. All systems passed. It did have a problem with the brake lights and Conrad is repairing it. We also had a radiator hose break last period and had to tow the truck to Station #4. Murphy's replaced the thermostats and installed the hoses, running a complete cooling system check.

Quantum 21 (0002)

We had a problem with the truck's electric system that was repaired by Central Power. It also had the air conditioner serviced for better cooling. This truck will go in for semi-annual service after Station #3's trucks are completed.

Car 25 (0301)

We have had this vehicle at Robert's Auto for the same power issue. They kept it and drove it to try and make it repeat the problem. Robert's has installed a recorder to help find the problem. The problem did occur again and it was taken back to Roberts to see what the recorded stated.

Boat 23

This boat is out of service for water rescue until further notice. We will use this boat for Ice Rescue during the winter. The transom seal is broken.

Boat 21

This boat had one response to the Missouri River in Riverside this period. The boat performed as expected. We are also using the boat for water rescue courses this month and next.

The following New Business was brought to the meeting:

1. Chief's Reports:

Chief Carrizzo reported:

- a. The following thank you letters were read:
 - i. UMKC – Thank you for participation in the CV Disease survey study.
 - ii. Topeka Fire Department – Thank you for the kind words of encouragement on the loss of Captain Tony Cox.
 - iii. Liz Miller – Thank you for providing the CPR Course to Presbyterian Church.
 - iv. Mary Marchone – Appreciation to Fire Marshal Cull on his studies at NFA.
- b. The SPTC training schedule was reviewed:

Tower Events:

 - o Leawood Fire Department, October 1, 2 and 4, 2007

Classroom Schedule:

- RHSCC NIMS Train-the-Trainer Course; August 20-23, 2007 08:00 to 17:00 hrs
- CMC Rope Rescue Class; September 17-21, 2007

Tower/Drill Ground Schedule:

- Merriam Fire Department, October 23-25, 2007
- Gladstone Public Safety, November 15, 2007

c. Certificates Earned:

- Target Safety Lock out/Tag out: Alvarado, Askren, Bild, Cole, Craigg, Denney, Dinneen, Fox, Gates, Hershberger, Jackson, Johnson, Kidwell, Little, Main, Mains, Mandacina, McCammon, Messick, Minard, Minton, Nell, Peoples, Pool, Richardson, Sifers, Stone, Stubbs, Stubler, Veit, White and Whitney
- Target Safety Indoor Air Quality: Alvarado, Askren, Bild, Cole, Craigg, Denney, Dinneen, Fox, Gates, Hershberger, Jackson, Johnson, Kidwell, Little, Main, Mains, Mandacina, McCammon, Messick, Minard, Minton, Nell, Peoples, Pool, Richardson, Sifers, Stone, Stubbs, Stubler, Veit, White and Whitney
- Target Safety Disaster Preparedness: Askren, Bild, Cole, Craigg, Dinneen, Fox, Gates, Hershberger, Jackson, Johnson, Kidwell, Little, Main, Mains, Mandacina, McCammon, Messick, Minard, Minton, Nell, Peoples, Pool, Richardson, Sifers, Stone, Stubbs, Stubler, Veit, White and Whitney
- Target Safety Hearing Conservation: Askren, Bild, Cole, Craigg, Denney, Dinneen, Fox, Gates, Hershberger, Jackson, Johnson, Kidwell, Little, Main, Mains, Mandacina, McCammon, Messick, Minard, Minton, Nell, Peoples, Pool, Richardson, Sifers, Stone, Stubbs, Stubler, Veit, White and Whitney
- CPR from Emergency University: DC Callahan
- EMT re-Certs: Whitney
- State of Missouri Instructor – I Certification: FF Jackson
- NIMS Train the Trainer: Captain Main
- Chemical WMD: Captain Main
- Radiation Safety: Captain Main

d. Other Training Events:

- Fire Marshal's Conference (Osage Beach, MO): 8/16-18/07 Callahan

- Airport Table Top (MCI): 8/17/07 Fiser
 - LEPC Conference: 8/17-17/07 Fiser
 - Fire Rescue International (Atlanta, GA): 8/19-26/07 Carrizzo & Nell
 - Fire Prevention Strategies (National Fire Academy, Emmitsburg, MD): 8/19-24/07 Cull
 - Multi-modal Hazmat (Kansas City): 8/21-22/07 Askren
 - Leadership and Values 8/29/07 B-shift, 9/13 A-Shift, 9/19 C-Shift, 10/2 Chief Officers
 - AED/CPR Policies
- e. Ten different certificates/certifications were earned by thirty-three employees during August. Four different certificates/certifications were earned by thirty-one employees during September.

Seventy different certificates/certifications were earned by fifty-four different employees during this year.

- f. All line-paid employees have completed their wellness physicals.
- g. It was advised that the District did receive its quarterly usage report for the EAP. Chief Carrizzo presented the annual contract with “New Directions” for the Employee Assistance Program. The 2008 cost of the contract is \$1,859.62, an increase of \$64.62. This is the District’s first increase in four years.

Motion was made, seconded and passed unanimously to authorize Chief Carrizzo the power to sign the contract as presented in the accounts payable bill.

- h. Chief Carrizzo advised of the “Positively Outstanding Service” Award given to Lieutenant Richardson, Firefighter Whitney and Firefighter Little.
- i. The District earned the Residential Fire Safety Institutes 2006 Life Safety Achievement Award. This is the District’s eleventh year for the award.
- j. Street Sign Program completed 19 (YTD = 79) signs in August and 6 (YTD = 85) signs in September.

Smoke detectors given away were 1 (YTD = 14) in August and 3 (YTD = 17) signs in September.

Batteries for smoke detectors given away were 2 (YTD = 14) in August and 9 (YTD = 23) in September.

- k. Leaks have continued at St #1 this past period. Accord Roofing came out to review the roof. Walking protectors are being placed around the wall on the roof, after the repairs are made. Additional leaks have been found and the District will begin exploring the possibility of replacing the roof.
- l. The quarterly Safety Punch list at St #3 is being worked on for re-inspection.
- m. GMK worked with the mechanical engineer to work out a fix for the sweating pipes and has a plan to fix the freezing pipes in the women's locker room at Station #4.
- n. Chief Carrizzo advised no major issues with the MAST employees and unit, that began staying at St #3 on July 2nd.
- o. Chief Carrizzo advised that the new computer circuits contract was negotiated with an approximate 27% decrease.

Motion was made to accept the Chief's Report, seconded and passed unanimously.

2. Union Report:

Chief Carrizzo reported that in continuing with Southern Platte's Labor/Management's systems approach, BC Hershberger, BC Ekis and Shop Stewards Dinneen and Mandacina attend the FMCS Labor Management Class at KCFD.

He also advised that Local 42 was typing the contract with all of the items that had been previously discussed.

Next meeting is scheduled for November 28, 2007 at 10:00 a.m.

There being no further business to come before the Board, meeting was adjourned at 10:55 a.m.

Respectively submitted,

Richard R. Carrizzo
Fire Chief