

MINUTES OF THE MEETING OF BOARD OF DIRECTORS
SOUTHERN PLATTE FIRE PROTECTION DISTRICT

July 11, 2007

The meeting of the Board of Directors of Southern Platte Fire Protection District was held Wednesday, July 11, 2007 at Station #4, 8795 NW N Highway, Kansas City, Missouri.

Director Nelson Hopper, acting as President called the meeting to order at 10:05 a.m. Present at the meeting were Directors Nelson Hopper and Michael Newburger. Also present were Fire Chief Richard Carrizzo and Jonathon Messick.

Minutes of the June 20, 2007 meeting that had been previously e-mailed to the Directors were accepted upon motion made, seconded and passed unanimously.

The Treasurer's report, prepared by Adrienne Renton, for the month of June was passed out at the meeting. The Treasurer's report was accepted upon motion made, seconded and passed unanimously.

Chief Carrizzo reviewed the Repositories that our annual audit is delivered to.

The following Old Business was brought before the meeting:

1. Legal Issues: Chief Carrizzo advised that he would get with Attorney Greene and ensure that the Tax Hearing notice is filled.
2. Weatherby Lake: Nothing to report.
3. Station #3 Expansion Project: Chief Carrizzo advised that the "Requests for Proposals", for a Construction Management Firm, has been advertised and the closing for all proposals is due on the 27th.
4. Apparatus Update: Chief Carrizzo reported the following:

All apparatus were in service.

Tanker 24 (0601) the KCFD radio is waiting for installation. It was determined to wait on the new radio system in the region and place the same type unit in the tanker.

Pumper 21 (0002): A punch list of minor items is being worked through.

Pumper 24 (0001): The exterior generator was replaced.

All apparatus are scheduled for their semi-annual preventive maintenance, starting next week.

The following New Business was brought to the meeting:

1. Chief's Reports:

Chief Carrizzo reported:

- a. The following thank you letters were read:
 - i. Sandi Nichols – Thank you funeral attendance.

- b. The SPTC training schedule was reviewed:

Tower Events:

- o Pleasant Valley, June 16, 2007
- o B-Shift Drills June 21, 2007

Classroom Schedule:

- o June 20, 2007 MSA Repair Class St # 4

Tower/Drill Ground Schedule:

- o Leawood has scheduled 3 days in October 2007
- o C-Shift Drills July 12, 2007
- o A-Shift Drills July 27, 2007

- c. Certificates Earned:

- i. State Evaluator: Callahan, Cull and Main
- ii. Fireworks Regulations: Cull
- iii. Life Safety Conference: Cull

Thirteen individuals attended a regional safety seminar in Belton.

Chief Callahan took part in the Statewide Earthquake drill.

- d. P-24 and Ladder are training with the airport and touring the facilities as part of the automatic aid response plan.
- e. Three different certificates/certifications were earned by three employees this month.

Twenty-three different certificates/certifications were earned by fifty-three different employees during this year.

- f. Chief Carrizzo reviewed one Worker's Compensation case. The employee was released the day of the injury.

Chief Carrizzo advised that one employee was injured off-duty and is not expected to return for an unknown period.

- g. Chief Carrizzo introduced two new Firefighters, Michael Veit and Brett Little.

A motion was made, seconded and passed unanimously to ratify the hiring of Firefighters Michael Veit and Brett Little.

- h. Street Sign Program completed 6 (YTD = 36) signs in June.

Smoke detectors given away were 10 (YTD = 18) in June.

Batteries for smoke detectors given away were 2 (YTD = 25) in June.

- i. Additional leaks were found at St #1 this past period. Accord Roofing has come out to review. They are going to replace the stairway roofing over the tower. We will continue to watch prior to the District fixing the sheetrock.

- j. A leak was found in the training room at station #3. A repair order has been placed.

- k. Chief Carrizzo has been invited by IAFC to be an "International Visiting Fellow" to the Australian Fire Authority Council. This is a new program through America and Australia and only one representative has been asked to the program. The duties would include being a mentor/facilitator during a 3-week course in September and evaluating the program and reporting back to IAFC.

The Board advised that they supported this exchange program and felt it that this mission would assist in meeting the District's strategic plan.

- l. GMK is working with the mechanical engineer to work out a fix for the sweating pipes and freezing pipes issue.

- m. Chief Carrizzo advised the MAST employees and unit began staying at St #3 on July 2nd. There have been some very minor issues that were resolved.

Motion was made to accept the Chief's Report, seconded and passed unanimously.

2. Union Report:

Captain Messick advised of a team building session during one of the Partnership Committee meetings.

Work will continue with MAST and our employees to ensure that the transition continues to go smoothly over the next few months.

Two disciplinary issues were reviewed.

MOU changes have begun to be discussed with the goal of finalizing the MOU before the end of the year.

Captain Messick thanked the board members for allowing him to attend the National Fire Academy's Executive Fire Officer program. He advised the knowledge and networking was priceless.

Next meeting is scheduled for August 8, 2007 at 10:00 a.m. The Tax Hearing meeting will be August 29, 2007 at 10:00 a.m.

There being no further business to come before the Board, meeting was adjourned at 11:00 am.

Respectively submitted,

Richard R. Carrizzo
Fire Chief