

MINUTES OF THE MEETING OF BOARD OF DIRECTORS
SOUTHERN PLATTE FIRE PROTECTION DISTRICT

June 20, 2007

The meeting of the Board of Directors of Southern Platte Fire Protection District was held Wednesday, June 20, 2007 at Station #4, 8795 NW N Highway, Kansas City, Missouri.

Director Nelson Hopper, acting as President called the meeting to order at 10:07 a.m. Present at the meeting were Directors Nelson Hopper and Gary Judd. Also present were Fire Chief Richard Carrizzo and Jonathon Messick.

Minutes of the May 23, 2007 meeting that had been previously e-mailed to the Directors were accepted upon motion made, seconded and passed unanimously.

The Treasurer's report, prepared by Adrienne Renton, for the month of May was passed out at the meeting. The Treasurer's report was accepted upon motion made, seconded and passed unanimously.

The following Old Business was brought before the meeting:

1. Legal Issues: Nothing to report.
2. 2006 Audit - Chief Carrizzo presented the 2006 Audit. It has been sent to MO State Auditor. Chief Carrizzo discussed two "split" entries that were in the ledger, from 2005, that the auditor requested changed. This has been taken care of.

The 2006 Annual Audit report as presented was accepted upon motion made, seconded and passed unanimously.

3. Weatherby Lake: Nothing to report.
4. Station #3 Expansion Project: Chief Carrizzo presented architectural plans for the apparatus bay expansion at Station #3. Chief Fiser is reviewing the plans with GM&K for any revisions. Chief Carrizzo advised that they were ready for "Requests for Proposals" for a construction management firm.

Motion was made, seconded and approved unanimously to authorize Chief Carrizzo to advertise for RFP's for a Construction management Firm.

5. Apparatus Update: Chief Carrizzo reported the following:

All apparatus were in service.

Tanker 24 (0601) the KCFD radio is waiting for installation.

All apparatus are scheduled for their semi-annual preventive maintenance.

The following New Business was brought to the meeting:

1. Chief's Reports:

Chief Carrizzo reported:

- a. The following thank you letters were read:
 - i. Matt and Nikki Morrow – Thank you the flower arrangement.

- b. The SPTC training schedule was reviewed:

Tower Events:

- o Lenexa 5/8, 2007
- o Overland Park, 9 days in May 2007

Classroom Schedule:

- o June 20, 2007 MSA Repair Class St # 4

Tower/Drill Ground Schedule:

- o Leawood has scheduled 3 days in October 2007
- o Pleasant Valley was scheduled June 8, 2007
- o B-Shift Drills June 21, 2007
- o A-Shift Drills June 25, 2007

- c. Certificates Earned:

- i. Advanced Safety Officer: Callahan, Cull, Fiser, Ekis, Hershberger, Nell, Peoples, Pool, Main and Richardson
- ii. WMD Awareness 160: Alvarado, Askren, Bild, Cole, Craig, Denney, Dinneen, Fiser (C), Fox, Gates, Jackson, Johnson, Laslo, Mains, Mandacina, McCammon, Messick, Minard, Nell Peoples, Richardson, Stone, Stubbs, White and Whitney
- iii. Incident Command for High-rise: Peoples
- iv. Instructor – I (MUFRTI): Jackson, Mandacina and Stubbs
- v. EMT Re-newel: Schmick

- d. P-24 crews attended a tour of Fed-Ex at the airport and will be doing training and touring of the airport grounds this month.
- e. Five different certificates/certifications were earned to thirty-four employees.

Twenty different certificates/certifications were earned to fifty-three different employees.

- f. Chief Carrizzo reviewed one Worker's Compensation case. The employee has been released and is scheduled to return to work the week of June 18th.

Chief Carrizzo advised that one employee was injured off-duty and is not expected to return for an unknown period.

- g. Chief Carrizzo advised that the EAP Quarterly Utilization Report was been reviewed and that the program is still being used.

- h. Street Sign Program completed 8 (YTD = 30) signs in May.

Smoke detectors given away were 3 (YTD = 8) in May.

Batteries for smoke detectors given away were 10 (YTD = 23) in May.

- i. Additional leaks were found at St #1 this past period. Accord Roofing has come out to make the repairs. We will continue to watch prior to the District fixing the sheetrock.
- j. Station #2's City Hall section walls were painted and new doors, with locks, were hung.
- k. Station #4 plants in the parking lot area, are being replaced due frost damage.
- l. GMK is working with the mechanical engineer to work out a fix for the sweating pipes and freezing pipes issue.

Motion was made to accept the Chief's Report, seconded and passed unanimously.

- 2. MAST/Ambulance District: Chief Carrizzo advised that MAST, both union officials and the chiefs met this week about the possibilities of stationing a unit at the station, with the crew living at ST #3. The Ambulance District has required a "dedicated" unit in that area of the

District. Everyone's feelings and concerns were discussed and the all agreed to give this a try. The unit will be staying at St #3 starting on July 2nd.

3. Union Report:

Chief Carrizzo advised of the Partnership Steering Committee meeting earlier in the week and of the Partnership Lunches next week.

Work will continue with MAST and our employees to ensure that the transition goes smoothly.

MOU changes have begun to be discussed with the goal of finalizing the MOU before the end of the year.

Next meeting is scheduled for July 11, 2007 at 11:00 a.m.

There being no further business to come before the Board, meeting was adjourned at 11:40 am.

Respectively submitted,

Richard R. Carrizzo
Fire Chief